



Partners In Health (PIH)

Title: Volunteer Medical Writer, Boston.
Reports to: PIH Director of Training
Location: Boston

Organizational Profile:

Partners In Health (PIH) is a non-profit corporation based in Boston, Massachusetts, whose mission is to provide a preferential option for the poor in health care. Through service delivery, training, research, and advocacy, PIH works globally to bring the benefits of modern science to those most in need. PIH currently has programs in Boston, Haiti, Peru, Russia, Rwanda, Lesotho, Guatemala, and Mexico.

Position Description:

The volunteer medical writer will be assisting the HIV curriculum project manager with the overall development and completion of a curriculum for nurses and doctors providing HIV care in resource-poor settings. The curriculum includes a facilitator guide, a participant manual, PowerPoint slide sets, a flipchart and a pocket book for participants. The main task of the medical writer will be helping to develop, review and strengthen the medical content of the curriculum.

This is a volunteer position for a period of 12 weeks (December 2008 to February 2009). Preferably, the candidate would be available a minimum of 10 - 15 hours/week during this 12-week period.

Specific Responsibilities:

Working closely with the HIV curriculum project manager, duties include:

1. Writing and developing the medical content of some modules of the HIV curriculum for nurses and physicians.
2. Reviewing and improving upon the content of modules already in draft, in order to prepare for publication and dissemination.
3. Research as needed.

Requirements:

1. A degree in medicine or nursing. A degree in public health or a related field is a plus.
2. Clinical knowledge in the area of HIV care and treatment, tuberculosis, sexually transmitted diseases, reproductive and women's health.
3. Experience developing professional-level training materials for nurses and physicians in international healthcare and resource-poor settings is a plus.
4. Proficiency in English. French is also desired.
5. Demonstrated good written skills and an understanding of adult learning theory.
6. Ability to work productively in highly collaborative settings and under tight deadlines.
7. Experience with computer applications and Internet research.

Salary:

Volunteer position.